



# PROSPECTUS 2026-27

- ARTS
- COMMERCE



(Affiliated to Himachal Pradesh University, Shimla)

# GOVT. DEGREE COLLEGE, CHAIL KOTI



District Shimla-171012 (H.P.)



## Admission Schedule 2026-27

Particulars	Period	Days
Submission of admission forms	01 June to 19 June	19
Pre-admission counselling of students	12 June to 19 June	08
Display of 1 <sup>st</sup> Merit List (UG 1 <sup>st</sup> year students)	20 June up to 05:00 PM	
Fee to be deposited	21 June to 23 June	03
Display of 2 <sup>nd</sup> Merit List	24 June up to 03:00 PM	
Fee to be deposited	25 June to 27 June	03
Orientation for 1 <sup>st</sup> Year Students	28-30 June	03
<b>Admission of other UG classes on Roll On Basis</b>	<b>01 June to 19 June</b>	<b>19</b>
<b>Fee to be deposited</b>	<b>12 June to 23 June</b>	<b>12</b>
<b>Post admission counselling, online submission of scholarship forms and student feedback</b>	<b>24 June to 30 June</b>	<b>07</b>
Regular Teaching	01 July to 15 March of next year excluding vacation period	
	<b>Total Teaching Days</b>	<b>&gt;180</b>
8. Annual Practical Examinations/ Remedial/ Need Based Classes/ Self-study by students	16 March to 25 March	
9. Theory Examinations	26 March to 10 May	
10. Evaluation of answer scripts	07 April to 17 May	
<b>11. Results of all UG Classes</b>	<b>up to 30 June</b>	
<b>12. Result of re-evaluation</b>	<b>up to 20 August</b>	
<b>13. Supplementary Examinations</b>	<b>September</b>	
<b>14. Result of Supplementary Examination</b>	<b>October</b>	
<b>Festival Break</b>	2 days before and 2 days after Diwali	=05
<b>Winter Vacation</b>	01 January to 04 February	=35
<b>Summer Vacation</b>	18 May to 11 June	=25
	<b>Total Vacation period</b>	<b>=65</b>

### SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION:

1. Matriculation Certificate for date of birth.
2. 10+2 Certificate.
3. Applicant's Signature.
4. Parents/Guardian Signature.
5. Original Character Certificate issued by the institution last attended or by a Gazetted Class-I Officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not have been issued more than six months prior to the date of admission.
6. Passport size photograph.
7. H.P. Domicile Certificate.
8. Category Certificate (SC/ST & Others), if applicable.
9. Copy of Aadhar Card (UID)
10. Affidavit wherever applicable.
11. A student who has passed the previous examination from another board/university must submit original Migration Certificate.

(Note: All original certificates must be produced at the time of documents verification.)



# Govt. Degree College Chail-Koti

Shimla, Himachal Pradesh

**Prospectus 2026-27**  
**(Arts & Commerce)**



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### From Principal's Desk

Dear Students,

I welcome you all in the new phases of your life. College is a place which helps you in fulfilling your dream by acquiring knowledge and skills. Education is a blend of academic excellence and creativity. We believe in the capacity of every student to grow and excel in his/her field with different talent and potential.

Teaching is involving students not only their learning journey but also encouraging them in developing their skills simultaneously. We are fortunate to have a team of committed and expert teaching staff and supporting staff. I assure you that no stone will be left unturned in helping you to accomplish your goal.

At present the college is running in the new building with all facilities like modern class rooms, well equipped library, play ground, girl's common room and an open air theatre. The College offers (BA) bachelor's degree in arts and (B.Com) bachelor's degree in commerce and from this session 2026-27 our college is starting the B.A. with B. Ed integrated course. We are hopeful that in near future college will be able to start (B.Sc) Bachelor's Degree in Science & Add- on Courses.

College not only provides knowledge to the students but also helps in the overall development of the students with various co-curricular activities, cultural activities and sports activities. They can also become part of NSS, Rovers and Ranger, Road Safety Club, Eco Club and other subject societies. Ragging is strictly prohibited in the college. Discipline and good behaviour are most important for all the college students. We will be happy to become part of your journey. We look forward to welcoming you to our college community.



## Government Degree College, Chail Koti

### Our Vision

As an emerging co-educational institution, we envision to nurture autonomous thinkers by cultivating a spirit of critical inquiry, scientific temperament, and reverence for conventional intellectual and moral values. Our aim is to foster the generation of innovative knowledge through sustained exploration, learning, and creative pursuits.

### Mission

Our mission is to impart a comprehensive and transformative education that empowers students with essential competencies. We endeavour to equip them to survive, grow, and lead effectively in an increasingly interconnected and dynamic global landscape.

### Introduction of the College

An educational institution is not merely a structure of brick and mortar; it is a legacy of learning and blessing for the community it serves. Situated amidst the verdant landscape of Koti village in Junga sub-tehsil, Govt. Degree College Chail-Koti was established on 1 June 2014 as a co-educational institution. Nestled among majestic deodar trees, flourishing apple orchards, and variety of wild flowers, the college campus presents a scenic and serene milieu that is naturally advantageous to attentive learning. The college commenced its expedition with 39 students, initially offering the Arts stream with English, Hindi, Political Science, Economics, Sociology, History, Mathematics and Physical Education. The introduction of commerce stream in June 2015 marked a significant milestone in the academic evolution of the college, broadening the spectrum of subjects available to students. Recognizing Music as the nourishment of the soul and a profound means of connecting with divine, the college takes pride in introducing Music as an additional subject in the Arts Stream. In the initial phase, classes were held in private premises generously provided without rent by Shri O P Sharma of Koti. Owing to persistent and unwavering efforts of the Principal and faculty, the college began to take a permanent shape as a Gram-Sewak Hut, a Guard Hut, and the building of Primary Health Centre (PHC) were handed over to the institution by the respective departments to ensure the smooth functioning of academic activities. A landmark moment came with the laying of the foundation stone for the college building by Lt. Shri Virbhadra Singh, the then Chief Minister of Himachal Pradesh, in the esteemed presence of local MLA Sh. Anirudh Singh, on 17 May 2015, near the Govt. Primary School, Koti. Additionally, the existing Primary School building was allocated to the college on the same day to enable the uninterrupted continuation of academic pursuits. Following the clearance of forest land in favour of Education Department under the FCA Act 1980, the construction work of the college building commenced in July 2020. The edifice was completed in March 2024 and formally inaugurated by Honorable Chief Minister, Sh. Sukhvinder Singh Sukhu, in the presence of the Honorable Minister for Panchayati Raj and Rural Development, Sh. Anirudh Singh, in November 2024. We express our sincere gratitude to Honorable Chief Minister and Panchayati Raj Minister for removing the solid handicap of the college by handing over the newly constructed building to us. We take immense pride in saying that now our institution has a modern and spacious building, complemented by a green campus and extensive playground that facilitates the conduct of diverse range of sports activities throughout the year. We have modern class-rooms, ICT labs, library, girls' common room and canteen. After having a capacious physical infrastructure, we are planning to introduce new add-on courses keeping in view the requirements and the interests of the students. Since its inception, the college is committed to provide the students with quality education with its motto of Gyanam Param Balam (Knowledge is Supreme Power). In order to achieve our goal and ensure the all-round development of the students, we offer programs such as NSS and organize various co-curricular and extra-curricular activities throughout the year along with regular academic goings-on.

Besides, we have different clubs and societies such as Red Ribbon club, Eco-club and Literary club that ensure students' participation in social and community services and keep them aware of the current world happenings. As a team, we are moving ahead with the aim to make students better equipped to face the challenges of life, both professionally and personally. Further information about the students, college and its activities is available on the college website:

*website i.e. [gdcchailkoti.edu.in](http://gdcchailkoti.edu.in)*

## The Faculty

Dr. Deepshikha Bhardwaj (Principal)

### Teaching Staff

#### Faculty of Arts

S. No.	Subject	Name	Designation
1	Mathematics	Prof. Rajesh Chauhan	Associate Professor
2	Sociology	Prof. Amrit Mehta	Assistant Professor
3	Music (I)	Dr. Hemant Sharma	Assistant Professor
4	History	Prof. Nisha Kumari	Assistant Professor
5	Economics	Dr. Susheel Mehta	Assistant Professor
6	Political Science	Prof. Devender Singh	Assistant Professor
7	Physical Education	Prof. Harinder Thakur	Assistant Professor
8	Hindi	Dr. Bobija Sharma	Assistant Professor
9	English	Vacant	
10	English	Vacant	

#### Faculty of Commerce

S.No.	Designation	Name	Subject
1	Assistant Professor	Dr. Anupam Verma	Commerce

#### Non-Teaching Staff

S. No.	Designation	Name
1	Assistant Librarian	Sh. Prem Lal Sharma
2	Tabla Vadak	Vacant

#### Office Staff

S. No.	Designation	Name
1	Office Superintendent(Grade – II)	Sh. Naresh Kumar Sharma
2	Senior Assistant	Vacant
3	Clerk	Vacant
4	Clerk	Vacant
5	Peon	Smt. Uma Devi
6	Peon	Smt. Neelu
7	Peon	Vacant
8	Peon	Vacant
9	Peon	Vacant

## Admission Committees for the Session 2026-27

(B.A./B.Com 1<sup>st</sup> Semester & 2<sup>nd</sup> and 3<sup>rd</sup> year)

Timings: 10 a.m. to 3 p.m.

Dean Admission: - Prof. Rajesh Chauhan

Sr.	Class	Convenor	Members
1	B.A. I/ B.COM-I,II,III	Dr. Nisha Kumari	Dr. Anupam Verma Dr. Susheel Kumar Prof. Devender Singh Prof. Harinder Thakur
2	B.A. II & III	Dr. Amrit Singh Mehta	Dr. Hemant Sharma Dr. Bobija

## Curriculum and Credit Framework for Undergraduate Programmes (For First & Second Semester Students)

### Introduction

The *National Education Policy* (NEP) 2020 (hereafter referred to as NEP or Policy) recognizes that higher education plays an extremely important role in promoting human as well as societal well-being and in developing India as envisioned in its Constitution - a democratic, just, socially conscious, cultured, and humane nation upholding liberty, equality, fraternity, and justice for all. It notes that “given the 21st-century requirements, quality higher education must aim to develop good, thoughtful, well-rounded, and creative individuals”.

In accordance with the NEP 2020, the UGC has formulated a new student-centric “Curriculum and Credit Framework for Undergraduate Programmes (CCFUP)” incorporating a flexible choice-based credit system, multidisciplinary approach, and multiple entry and exit options. This will facilitate students to pursue their career path by choosing the subject/field of their interest.

### Transformative Initiatives Impacting Undergraduate Education

The National Education Policy (NEP) 2020 envisages several transformative initiatives in higher education. These include:

- **Holistic and Multidisciplinary Education:** Introducing an educational approach that develops all human capacities—intellectual, aesthetic, social, physical, emotional, ethical, and moral—in an integrated manner. This includes building soft skills such as complex problem-solving, critical and creative thinking, and communication, alongside rigorous specialization in chosen fields of learning.
- **Flexible Curricular Structures:** Adopting a flexible curriculum to enable creative combinations of disciplinary areas. This allows students to study in multidisciplinary contexts and provides a wide array of course options, in addition to deep, rigorous specialization in specific subjects.

- **Multiple Entry and Exit Options:** Offering undergraduate degree programs of either a 3-year duration that feature flexible entry, exit, and re-entry points. Students will receive appropriate certifications based on their completed duration:
  - **A UG Certificate** after completing 1 year (2 semesters) of study in their chosen fields.
  - **A UG Diploma** after completing 2 years (4 semesters) of study.
  - **A Bachelor's Degree** after completing a 3-year (6 semesters) program of study.
- **Integration of Credit-Based Projects:** Including credit-based courses and projects focused on community engagement and service, environmental education, and value-based education.
- **Comprehensive Environmental Education:** Expanding environmental studies to cover critical areas such as climate change, pollution, waste management, sanitation, biodiversity conservation, biological resource management, forest and wildlife conservation, and sustainable development and living.
- **Value-Based Education:** Cultivating humanistic, ethical, constitutional, and universal human values. This includes instilling principles of truth, righteous conduct, peace, love, non-violence, scientific temper, citizenship values, and essential life skills.
- **Community Engagement:** Making lessons in service and active participation in community service programs an integral component of a holistic educational experience.

**Major discipline** is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

**Minor discipline** helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded B.A. degree in Economics with a Minor in Statistics.

### *Definitions, Eligibility, and Duration of the Programme*

#### *Semester/Credits:*

- A semester comprises 90 working days and an academic year is divided into two semesters.
- The winter vacation comprises five weeks. Internship/apprenticeship/work-based vocational education and training can be carried out during the winter vacation, especially by students who wish to exit after two semesters or four semesters of study. The HEIs can decide on the courses to be offered in the winter vacation depending on the availability of faculty and the number of students.

#### *Awarding UG Certificate, UG Diploma, and Degree*

**UG Certificate:** Students who opt to exit after completion of the first year and have secured 44 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the vacation of the first year. These students are allowed to re-enter the degree programme within three years and complete the degree programme within the stipulated maximum period of seven years.

**UG Diploma:** Students who opt to exit after completion of the second year and have secured 86 credits will be awarded the UG diploma. These students are allowed to re-enter within a period of three years and complete the degree programme within the maximum period of seven years.

**3-year UG Degree:** Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 128 credits and satisfying the minimum credit requirement.

## Curriculum and Credit Framework for Undergraduate Programmes

Course & Academic Level	Semester	Discipline Specific Courses-Core Subject A & B (DSC)	Discipline Specific Elective (DSE)	Minor Course s Subject-C (MC)	Multidisciplin ary Courses (MDC)	Skill Enhance ment Courses (SEC)	Ability Enhance ment Courses (AEC)	Internship/ Apprenticesh ip/Project/ Community Outreach (I/A/P/C)	Value Added Cour ses (VAC)	Total Credits
		Credits-4	Credits-4	Credits-4	Credits-3	Credits-3	Credits-2	Credits-4	Credi ts-2	
100-199 Introductory / Foundational Level Courses	I	Subject-A <u>DSCA1</u>		Subject-C <u>MC1</u>	<u>MDC 1</u>	<u>SEC 1</u>	<u>AEC 1</u>			20
		Subject-B <u>DSC B1</u>								
	II	Subject-A <u>DSCA2</u>		Subject-C <u>MC2</u>	<u>MDC 2</u>	<u>SEC 2</u>		I/A/P/C-1	<u>VAC1</u>	24
		Subject-B <u>DSC B2</u>								
Level4.5	Exit1	Student on Exit will be awarded an Undergraduate Certificate (in the Field of Study/ Discipline) after securing 44credits in Semester I & II.								44
200-299 Intermediate Level Courses	III	<b><u>DSCA3</u></b> <b><u>DSCB3</u></b>		<u>MC 3</u>	<u>MDC 3</u>	<u>SEC 3</u>	<u>AEC 2</u>		<u>VAC2</u>	22
		<b><u>DSCA3/B3</u></b> <b><u>DSC3 (i)</u></b>								
	IV	<u>DSCA4</u> <u>DSC B4</u>	<u>DSE 1A/B</u>	<u>MC 4</u>			<u>AEC 3</u>		<u>VAC3</u>	20
		<b><u>DSCA4/B4</u></b> <b><u>DSC 4 (i)</u></b>								
Level5	Exit2	A student on exit will be awarded an Under graduate Diploma (in the Field of Study/ Discipline) after securing86 credits on completion of Semester IV								86
300-399 Higher Level Courses	V	<u>DSCA5</u> <u>(DSC B5)</u>	<u>DSE2A</u> <u>/BDSE 3A/B</u>	<u>MC 5</u>			<u>AEC 4</u>			22
		<b><u>DSCA5/B5</u></b> <b><u>DSC 5 (i)</u></b>								
	VI	<u>DSCA6</u> <u>DSC B6</u>	<u>DSE4A</u>	<u>MC 6</u>						20

\*Courses in bold (III to VI semesters) refer to the Major programmes. Degree(s)

### 3-Year B.A./B.Sc./B.Com. with Major in a specific discipline.

- The prescribed credit weightage includes Lecture, Tutorial, and Practical components.
- In the first semester, students will be offered three different subjects of the same stream: A, B, and C.
- At the end of the second semester, each student may choose any one of two programs: **Multi-Disciplinary/Interdisciplinary Programme** or **Single Major Programme**. The students choosing the Single Major Programme will be required to give his/her Major and Minor at the end of second semester. Such choices made at the end of the second semester shall continue until the sixth semester.
- Another discipline's DSC of the first two semesters of those students who opt for a Major Programme will be treated as Minors.

5. A DSC offered in one discipline will be treated as a Minor by another. The students can choose Minor Courses from two different subjects but will have to earn a minimum of 12 credits in each.
6. MDCs must be selected from a broad discipline/pool of MDCs other than Major and Minor subjects.
7. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific while the rest can be open to students of all other disciplines. However, the two SECs (SEC-1 and SEC-2) must be chosen from discipline-specific (Core and Minor).
8. A maximum of two language courses can be opted as Core and Minor. AECs should be of a language other than those studied in DSCs/Minors.
9. I/A/P/C activities will be determined at the end of the first semester, enabling students to carry out these activities during winter vacation.
10. One course per semester (DSC/Minor/MDC/SEC/etc.) from a subject offered in two (or more) different programs (e.g., BCA and B.Sc. /BPA and BA/BFA and BA/ Shastri and BA) must be the same.
11. The students of the BA Programme can opt for only one DSC each from the Bachelor of Performing Arts (Dance/Music Vocal & Instrument/Tabla, etc.)
12. Major and Minor shall be awarded on fulfillment of the following conditions:
  - (a) **Major:**64/84 credits(3/4years)in one subject/ discipline
  - (b) **Minor:**28credits(4years) in one subject/ discipline

*As this scheme is being introduced for the first time, it is subject to modifications.*

### Significant Notes

1. AEC/VAC/SEC-3 should be chosen from a pool of courses. Every discipline shall provide these courses, some of which will be offered discipline-specific, while the rest can be open to students of all other disciplines. However, the two SECs (SEC-1 & SEC-2) must be chosen from the discipline-specific (Core and Minor).
2. A maximum of two language courses can be opted for as Core and Minor, AECs should be in a language other than what is studied in DSCs/Minors.
3. I/V/A/P/C will be determined at the end of the first semester to enable students to carry out some I/A/P/C activities during winter vacation.
4. To pursue an 'Honours' & 'Honours with Research' in the 4th year, students will have to successfully complete 3-year UG Degree and choose only one discipline in both semesters, in which s/he has studied 6 DSCs and 5 DSEs in the first three years.
5. A student who secures 75% or more marks in aggregate till semester 6 (upto a 3-year degree) shall be eligible for a 4-year degree 'Honours with Research', provided HPU has approved the college to offer it.
6. One course per semester (DSC/Minor/MDC/SEC/etc) from a subject offered in two (or more) different programs (e.g. BCA and BSc/ BPA and BA/ BFA and BA/ Shastri and BA/etc.) must be the same.
7. Students in the BA programmes can opt for only one DSC each from the Bachelor of Performing Arts (Dance, Music, Vocal & Instrument/Tabla/ etc.) and the Bachelor of Fine Arts (Painting/ Applied Arts/Sculpture/etc.).
8. Major and Minor shall be awarded on fulfillment of the following conditions: For Major, 64 credits and 28 credits for Minor 28 credits in a 3-year UG programme.

**Curriculum & Credit Frame work for Undergraduate Program**  
**Semester wise Course and Credit Distribution of UG Programme**  
**Multidisciplinary/Interdisciplinary**

Semester	Course Categories	Credit
<b>I</b>	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multi disciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	<b>Total</b>	<b>20</b>
<b>II</b>	3 Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1 Multi disciplinary Course	3
	1 Skill Enhancement Course	3
	1 Value Addition Course	2
	1 I/A/P/ C or Vocational Course*	4
	<b>Total</b>	<b>24</b>
<b>Exit option with UG Certificate after securing 44 credits (*with 4 credits of I/A/P/C or work-based vocational course offered during winter/summer term), along with entry option to second year or third semester in Multidisciplinary/Interdisciplinary.</b>		
<b>III</b>	2 Core Courses (Major): One each from two Core Disciplines (A or B or C) (say, A and B) (4+4)	8
	1 Minor Course: (say C, as A and B both have selected as Core (Major))	4
	1 Multi disciplinary Course	3
	1 Skill Enhancement Course	3
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
	<b>Total</b>	<b>22</b>
<b>IV</b>	2 Core Courses	8
	1 Minor Course	4
	1 Discipline Specific Elective (Core Discipline A or B)	4
	1 Ability Enhancement Course	2
	1 Value-Addition Course	2
	<b>Total</b>	<b>20</b>
<b>Exit option with UG Diploma after securing 86 credits along with entry option to 3rd year or 5th semester.</b>		
<b>V</b>	2 Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	1 Ability Enhancement Course	2
	<b>Total</b>	<b>22</b>
<b>VI</b>	Core Courses (4+4)	8
	1 Minor Course	4
	2 Discipline Specific Elective (4+4)	8
	<b>Total</b>	<b>20</b>
<b>Award of 3<sup>rd</sup> year Bachelor's Degree after completion of 128 credits.</b>		

## Semester wise Course and Credit Distribution of UG Programme

### *Single Core Discipline, Major with Minor*

Semester	Course Categories	Credits
<b>I</b>	3Core Courses: Subject A, Subject B & Subject C (4+4+4)	12
	1Multi disciplinary Course	3
	1Skill Enhancement Course	3
	1Ability Enhancement Course	2
	<b>Total</b>	<b>20</b>
<b>II</b>	3Core Courses: Subject A, Subject B& Subject C (4+4+4)	12
	1Multi disciplinary Course	3
	1Skill Enhancement Course	3
	1 Value Addition Course	2
	1I/A/P/Cor Vocation Course*	4
	<b>Total</b>	<b>24</b>
<b>UG Certificate Exit Option (Single Core Discipline, Major with Minor):</b>		
<ul style="list-style-type: none"> <li>• <b>Requirement:</b> Secure 44 credits (must include 4 credits from an I/A/P/C or a work-based vocational course offered during the winter/summer term).</li> <li>• <b>Re-entry:</b> Students who exit with this certificate retain the option to re-enter the program in the second year (third semester) to continue their Single Core Discipline, Major with Minor.</li> </ul>		
<b>III</b>	2 Core Courses (Major): Both from one discipline (A or B or C)say, A Discipline (4+4)	8
	1MinorCourse: (say C Discipline)	4
	1Multi disciplinary Course	3
	1Skill Enhancement Course	3
	1Ability Enhancement Course	2
	1 Value-Addition Course	2
	<b>Total</b>	<b>22</b>
<b>IV</b>	2Core Courses (4+4)	8
	1 Minor Course	4
	1Discipline Specific Elective	4
	1Ability Enhancement Course	2
	1 Value-Addition Course	2
	<b>Total</b>	<b>20</b>
<b>Exit option with UG Diploma after securing 86 credits along with entry option to 3<sup>rd</sup> year or 5<sup>th</sup> semester.</b>		
<b>V</b>	2Core Courses(4+4)	8
	1 Minor Course	4
	2Discipline Specific Elective(4+4)	8
	1Ability Enhancement Course	2
	<b>Total</b>	<b>22</b>
<b>VI</b>	Core Courses(4+4)	8
	1 Minor Course	4
	2Discipline Specific Elective(4+4)	8
	<b>Total</b>	<b>20</b>
<b>Award of 3<sup>rd</sup> year Bachelor's Degree after completion of 128 credits.</b>		

### Letter Grades and Grade Points

The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative GPA (CGPA) is based on the grades in all courses taken after joining the programme of study.

The HEIs may also mention marks obtained in each course and a weighted average of marks based on marks obtained in all the semesters taken together for the benefit of students.

Letter Grade	Grade Point
O(outstanding)	10
A+(Excellent)	9
A(Very good)	8
B+(Good)	7
B(Above average)	6
C (Average)	5
P (Pass)	4
F (Fail)	0
Ab(Absent)	0

When students take audit courses, they may be given pass(P) or fail(F) grade without any credits.

### Permitted Subject Combinations BA/ B.Com 1<sup>st</sup> /2<sup>nd</sup> Semester

**Arts Stream:** (Total No. of Seats: 60)

The candidate may choose a combination of three subjects (DSC-A1, DSC-B1 and Minor Course MC-1) from the following list of subject combinations. Subject allocation in Arts stream would be purely on merit basis. *Students are advised to choose subject combinations carefully.*

<b>Group I</b>	<b>Economics</b>	<b>Music (I)</b>	<b>History</b>
<b>Group II</b>	<b>Mathematics</b>	<b>Political Science</b>	<b>Physical Education</b>
<b>Group III</b>	<b>English</b>	<b>Hindi</b>	<b>Sociology</b>

Subjects offered under BA 1<sup>st</sup> / 2<sup>nd</sup> Semester

Subject	Course Name/DSC	Minor Course	MDC	SEC	Internship/ Apprenticeship/ Project/Community Outreach (I/A/P/C)	Value Added Course (VAC)	AEC
<b>Sociology I Sem</b>	Introduction to Sociology DSC-SOC-101	Introduction to Sociology SOC-101	Social Problems in India MDC-1-SOC-102	Sociology of Environment SEC-1-SOC-103		Value Added Course	
<b>Sociology II Sem.</b>	Society in India DSC-2-SOC-201	Society in India MC-2-SOC-201	Industrial Sociology MDC-2-SOC-202	Theory and Practice of Development SEC-2-SOC-203	I/A/P/C-1 IAPC-SOC-204	Society in Himachal Pradesh VAC-1-SOC-205	

<b>History I Sem</b>	History of India from the earliest times to the Gupta period DSC-I-HIST-111	History of India from the earliest times to the Gupta period MC-I-HIST-111	Ancient History of India MDC - 1-HIST-112	An Introduction to Archaeology SEC - 1-HIST-113			
<b>History II Sem</b>	History of India: Post Gupta to 1200CE DSC-2-HIST-121	History of India: Post Gupta to 1200CE MC-2-HIST-121	Medieval History of India MDC-2-HIST-122	Historical Tourism SEC-2-HIST 123			
<b>Political Science Sem-I</b>	Introduction to Political Theory DSC-1-POLS-111	Introduction to Political Theory MC-1-POLS-111	Economy and Politics in Himachal Pradesh MDC - 1-POLS-112	Legislative Support SEC-1-POLS-113			
<b>Political Science Sem-II</b>	Indian Government and Politics DSC-2-POLS-121	Indian Government and Politics MC-2-POLS-121	Human Rights, Gender and Environment MDC-02-POLS-122	Opinion and Survey Research SEC -2-POLS-123			
<b>Physical Education Sem-I</b>	Introduction to Physical Education PHED-101	Introduction to Physical Education MC-101	Corrective Physical Education MDC PHED 102	Fitness and Conditioning SEC PHED-103			
<b>Physical Education Sem-II</b>	Management of Physical Education and Sports PHED-111	Management of Physical Education and Sports PHED-111	Movement Education MDC- PHED - 112	Fundamentals of Games and Sports SEC-PHED-113			
<b>Mathematics Sem-I</b>	Differential Calculus DSC-MATH-11	Differential Calculus MC-MATH-11	Mathematics for Competitive Examinations MDC MATH - 112	Elementary Algebra SEC-MATH-113			
<b>Mathematics Sem - II</b>	Ordinary Differential Equations DSC-MATH-121	Ordinary Differential Equations MC-MATH-121	Probability and statistics MDC - MATH-122	Logic and Sets SEC-MATH-123			
<b>Hindi Sem- I</b>	हिन्दी साहित्य का इतिहास (आदिकाल, भक्तिकाल तथा रीतिकाल)  DSC -1A /Minor Course (MC-1) Paper Code (DSC HIN 111)	हिन्दी साहित्य का इतिहास (आदिकाल, भक्तिकाल तथा रीतिकाल)  DSC -1A /Minor Course (MC-1) Paper Code (MC HIN 111)	सृजनात्मक लेखन के विविध क्षेत्र (Multi Disciplinary Course - MDC - 1) Paper Code (MDC HIN 112)	प्रयोजनमूलक हिन्दी (Skill Enhancement Course SEC-1) Paper Code (SEC HIN 113)			AEC हिन्दी भाषा और संप्रेषण (Ability Enhancement Course AEC-1) Paper Code (AECC HIN 114)



<b>Hindi Sem II</b>	मध्यकालीन काव्य (DSC - 2A / Minor Course (MC-2) Paper Code (DSC HIN 121 / MC HIN 121)	मध्यकालीन काव्य (DSC - 2A / Minor Course (MC-2) Paper Code (DSC HIN 121 / MC HIN 121)	अनुवाद विज्ञान (Multi Disciplinary Course MDC-2) Paper Code (MDC HIN 122)	समाचार संकलन और लेखन (Skill Enhancement Course SEC-2) Paper Code (SEC HIN 123)			
<b>Economics Sem I</b>	Basic Micro Economics DSC-1 ECONEP 111	Basic Micro Economics MC-1 ECONEP 111	Fundamental of Indian Economy MDC- ECONEP112	Basic Statistics for social sciences SEC ECONEP-113			
<b>Economics Sem-II</b>	Basic Macro Economics DSC- ECONEP-121	Basic Macro Economics MC- ECONEP-121	Contemporary Issues in Indian Economy MDC - ECONEP122	Economics of Agriculture in Himachal Pradesh SEC-ECONEP-123			
<b>English Sem I</b>	Appreciating Literature I (Poetry and Short Story) DSC-ENG-111	Appreciating Literature I (Poetry and Short Story) MC- ENG-112	Literature from Himachal MDC - ENG-113	Basic Communication skills SEC -ENG-114			<b>AEC Foundation Course in English AEC-ENG-115</b>
<b>English Sem II</b>	Appreciating Literature-II (None Fictional Prose and Drama) DSC- ENG-121	Appreciating Literature-II (None Fictional Prose and Drama) MC - ENG-122	Soft Skills and Personality Development MDC-ENG-123	Writing Skills SEC - ENG 124			
<b>Music Sem I</b>	Introduction to Indian classical Music instrumental DSC-1 A MUSI-111TH MUSI 111 PR	Introduction to Indian classical Music instrumental MC -1 A MUSI-111TH MUSI 111PR	Basic Concept of Indian Classical Music MDC- MUSI-112TH	Presentation and Documentation -1 SEC MUSI 113 PR			
<b>Music-Sem II</b>	Fundamental Knowledge of Hindustani Music DSC- 2A MUSI-121TH MUSI-121PR	Fundamental Knowledge of Hindustani Music MC -2A MUSI -121TH MUSI-121PR	Practical Demonstration MDC MUSI -122 PR	Presentation and Documentation -2 SEC MUSI 123PR			

Commerce Stream: (Total No. of Seats: 60)

Semester I								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
1	B.C.101	Business Organization & Management	DSC-I	4+0+0	70	30	100	4
2	B.C.102	Financial Accounting-I	DSC-II	4+0+0	70	30	100	4
3	B.C.103	Business Law	MC-I	4+0+0	70	30	100	4
4	B.C.MDC-I	General Management(GE)	MDC-I	3+0+0	50	25	75	3
5	B.C. 104	E-Commerce	SEC-I	3+0+0	50	25	75	3
6		To be chosen from the Basket of languages	AEC-I	2+0+0	35	15	50	2
<b>Sub-Total (A)</b>					345	155	500	20

SemesterII								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L+T+P)	SEE	CIE	Total Marks	Credits
7	B.C.105	Principles of Marketing	DSC-III	4+0+0	70	30	100	4
8	B.C.106	Financial Accounting-II	DSC-IV	4+0+0	70	30	100	4
9	B.C.107	Company Law	MC-II	4+0+0	70	30	100	4
10	B.C. MDC-II	Business Environment	MDC -II	3+0+0	50	25	75	3
11	B.C.108	Entrepreneurship and Venture Creation	SEC -II	3+0+0	50	25	75	3
12		Environment-related Courses (As prepared by the Department of Env. Science)	VAC -I	2+0+0	35	15	50	2
13		As per the guidelines of the University *	I/A/P/C*	0+0+2*	-	50*	50*	2*
<b>Sub-Total(B)</b>					345	205*	550*	22*

**Basis for Admission:** The students will be admitted in B Com 1<sup>st</sup> Semester based on marks secured in 10+2 examination. While preparing the final list of selected candidates, 120 point roster system of reservation will also be followed in all the admissions.

#### Eligibility Criteria for Admission to B.A./B.Com. Courses:

- 1 A pass in the 10+2 examination conducted by the HP Board of School Education or an examination accepted as equivalent there to by the various bodies of the HP University.
- 2 Minimum percentage of marks required for admission is as under :
  - i) B.A. (Pass Course): 35%
  - ii) B.A. (with Maths): 45% (in aggregate or in Maths)
  - iii) B.Com. (Pass Course): 45% (35% for girls, 40% for students who have passed +2 with Commerce or +2 with Maths or Economics)

3. Age Limit: A student who has attained the age of 23 years (25 years for girl students) in case of first year class of +3 pattern on the first July 2026 will not be admitted. Relaxation of 3 years of age for determination of upper age limit for admission to SC/ST shall be given. The Vice-Chancellor shall have the power to permit age relaxation for reason to be recorded in writing upto a maximum of six months.
4. Admission to 2<sup>nd</sup> and 3<sup>rd</sup> Year will be given on roll-on basis. For 2<sup>nd</sup> and 3<sup>rd</sup> Year students provisional Admission will be given & if they fail in more than two courses they will have to repeat previous class.

### **OTHER ELIGIBILITY CONDITIONS:**

1. If a student has a gap of one or more years in studies, he/she will have to submit an affidavit duly attested by the competent authority as a proof of his/her activities during the gap years.
2. A student who has been expelled or rusticated from any college will not be eligible for admission to any course without the prior approval and permission of the Vice-Chancellor.

### **ADMISSION PROCEDURE:**

1. All admissions will be done online. Every applicant should procure the Prospectus soft copy from the college *website i.e. gdcchailkoti.edu.in* by paying fee of Rs. 80/- and all the students must apply Online for admissions as per schedule given online. The application form is to be filled carefully and after reading all the rules and eligibility conditions given in the prospectus.
2. The 1st year students will have to appear before the admission committee for verification along with all the original documents after acceptance of their admission form and fee online.
3. All the 2nd and 3rd year students will apply for roll on admissions and they must upload scanned copy of College Identity card/Examination Admit card/Certificate of Examination last passed.
4. All the students will deposit his/her fee Online after the admission forms are approved by admission committee. (In case of any query the students can contact admission guidance committee. The contact numbers will be available online.)

### **SCANNED DOCUMENTS TO BE UPLOADED FOR ADMISSION:**

1. Matriculation Certificate for date of birth.
2. 10+2 Certificate.
3. Applicant's Signature.
4. Parents/Guardian Signature.
5. Original Character Certificate issued by the institution last attended or by a Gazetted Class-I Officer or the Panchayat Pradhan of the Village in case of private candidates. The character certificate must not have been issued more than six months prior to the date of admission.
6. Passport size photograph.
7. H.P. Domicile Certificate.
8. Category Certificate (SC/ST & Others), if applicable.
9. Copy of Aadhar Card (UID)
10. Affidavit wherever applicable.
11. A student who has passed the previous examination from another board/university must submit original Migration Certificate.

(Note: All original certificates must be produced at the time of documents verification.) NOTE: All the admissions are provisional subject to rules and regulations and approval of the H.P. University. The college assumes no responsibility in case the admission of a student is not approved by the University due to any reason whatsoever i.e. giving incomplete/false information/certificates, concealing necessary facts or choosing wrong combination of subjects etc. Consult the admission committee to confirm the eligibility of the candidate. Parents/Guardian of the student must accompany their ward at the time of admission.

## Change of Subject/ Faculty

Change of subject/faculty is allowed only once; and that too in the first year, if s/he fulfils eligibility criteria, within 7 days of the commencement of teaching. A student is expected to be very careful while exercising the option for the first time in order to save oneself from inconvenience.

### A Note of Caution:

- I. Notwithstanding eligibility for admission, the Principal may refuse admission, if the conduct of a student has not been up to the mark during the previous semester.
- II. A student disqualified/expelled/rusticated by any college/university shall not be admitted to any course during the period of her disqualification.
- III. The Principal reserves the right to refuse or cancel admission without assigning any reason.
- IV. Submission of false information of any kind for the purpose of admission is a serious offence. Any such act will be viewed seriously. Penal proceedings will be initiated and admission will be cancelled forthwith.
- V. All admissions are provisional unless regularised by the University. The college shall have no responsibility, in case, the University, for any reason whatsoever, does not approve the admission of a student.

### H. P. University 120 seats Roster (Ordinance 3.14)

120 Points Reservation Roster for Admission				
1 PH 1	26	51 WFS 1	76	101 PH 6
2	27	52	77 OBC 11	102
3	28 SC 6(IRDP 1)	53 EWS 5	78 SC 17	103
4	29 OBC4(Ex.M4)	54 Ex. Man 8	79 EWS 8	104
5 SC 1	30 EWS 3	55 SC 9	80 ST 4 (IRDP5)	105 SC 23
6	31	56 OBC 8	81 Ex. Man 12	106
7 EX Man1	32 SC 7	57	82 SC 18	107 Ex. Man 16
8 OBC 1	33 Ex. Man 5	58	83 PH 4	108 OBC 16
9 EWS 1	34	59 EWS 6	84 OBC 12	109 EWS 11
10 SC 2	35 OBC5(IRDP2)	60 SC13ExMan9	85	110 SC 24
11	36	61 ST 3	86 Ex. Man 13	111
12	37 SC 8	62	87 SC 19	112
13	38 EWS 4	63 OBC9(IRDP3)	88	113
14 SC3(Ex.M 2)	39	64 SC14(IRDP4)	89 OBC 13	114 SC25 Ex.17
15	40 ST 2 (Ex. M 6)	65	90 EWS 9	115
16	41 SC 9	66	91 SC 20 WFF 2	116
17 OBC 2	42 OBC 6	67	92	117 OBC 17
18 EWS 2	43	68	93 PH 5	118 EWS 12
19 SC 4	44	69 SC 15	94Ex. Man 14	119 SC 26
20 ST 1	45	70 EWS 7	95 OBC14 IRDP6	120 ST 6
21 Ex Man 3	46 SC 10	71	96 SC21 (IRDP7)	
22 OBC 3	47 Ex. Man 7	72 OBC10 EX.10	97 EWS 10	
23 SC 5(PH 2)	48	73 SC 16	98 ST 5	
24	49 OBC7(PH.3)	74 Ex. Man 11	99 OBC 15	
25	50 SC 11	75	100 SC22(EX.15)	

#### Abbreviations used in Roster:

- |                                    |                               |
|------------------------------------|-------------------------------|
| 1. SC=Scheduled Caste              | 2. ST= Scheduled Tribe        |
| 3. EWS=Economically Weaker Section | 4. PH= Physically Handicapped |
| 5. OBC=Other backward classes      | 6. Blank box= General         |

**Note:** One seat in every subject will be reserved for single girl child over and above the allotted seat(s). The applicant will have to furnish a certificate from a competent authority as a proof of her status of a single girl child.

### **Migration**

Students pursuing their 3-year Undergraduate programme through the regular mode (i.e., a student from any college affiliated with H.P. University) can transfer their admission to CDOE at any point during a semester. Such a student, however, shall have to pay the complete Semester fee of the concerned semester as well, irrespective of the duration of the semester gone by. Students pursuing their 3-year Undergraduate programme from CDOE can be migrated or admitted as regular students to colleges against vacant seats at the beginning of the semesters.

### **Inter-Institution Mobility**

The HPU-UGP enables students to engage in inter-institutional mobility, both for incoming and outgoing students. For this, HPU will take into account the credits that the student has in their ABC. For an incoming student, the following should be observed: a. b. c. 16. The entry is subject to the availability of seats in the concerned discipline. The student must fulfil all the academic prerequisites of the relevant discipline. HPU will award a degree to a student only when the student has completed at least 60% of the credits for core courses offered by HPU.

### **Academic Bank of Credits (ABC)**

The HPU-UGP is directly connected to the Academic Bank of Credit (ABC) as notified by the UGC. All credits a student earns at the end of an examination in HPU-UGP will be deposited in the ABC by the university. As such, a student under HPU-UGP must register for the ABC as notified by the regulatory agencies.

### **Choice Based Credit System (CBCS) for 2<sup>nd</sup> and 3<sup>rd</sup> Year**

From the session 2013-14, the Himachal Pradesh University adopted the UGC system of CBCS with an aim of improving the quality of education and the employability of students. It allowed the students to choose their subjects from a wide range of inter-disciplinary courses which are at par with other universities and colleges as approximately 70% syllabus was same across the universities of the country and only 30% deviation was allowed to the affiliating University. From the session 2018-19, the University adopted the Annual system of examination keeping in mind the difficult topographical terrain of the state.

### **Some of the important features of the Annual system are as follows:**

1. It is an annual system.
2. A candidate has to choose either the stream of Arts or Commerce.
3. Courses of a subject are of three types- Core courses (CC), Elective Courses (EC) and Ability Enhancement Courses (AEC).
  - Core Courses: Core Courses comprises of two types- Compulsory Courses and Discipline Specific Courses (DSC). The students will have to study English and Hindi in first two years as compulsory courses. A student is also required to study two DSCs in the first two years of the TDC Programme.
  - Elective Courses (DSE): A course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidates' proficiency/skill is called an elective course. A student is required to study 4 Discipline Specific Electives (DSE) and two Generic Elective (GE) courses of Inter-Disciplinary nature in the fifth and the sixth semesters/third year. Generic Elective courses are to be chosen from the pool of courses other than the Discipline Specific Courses already opted by the students.

- Ability Enhancement Courses: The Ability Enhancement Courses are of two kinds: Ability Enhancement Compulsory Courses (AECC) and SEC/ AEEC (Skill Enhancement Courses/ Ability Enhancement Elective Courses). A Student is required to study 2 AECC Courses in first year itself out of Environmental Science (EVS)/ English Communication/ Prayogenmulak Hindi/ Modern Indian Languages (MIL) where EVS is compulsory. A student is also required to choose 2 SEC/ AEEC courses in 2<sup>nd</sup> year and remaining 2 SEC/ AEEC courses in 3<sup>rd</sup> Year. AECC Courses are the courses based upon the content that leads to knowledge enhancement. The SEC Courses are value-based and /or skill-based and are aimed at providing hands-on-training, competencies, skills, etc. For more details go to page number 12-13.
4. All the courses are defined with a title and a code. These are required at the time of filling online examination form. A wrong entry of the subject code or the paper title will be detrimental like delaying the results. A list of these courses is provided at the end of Prospectus. Each of these courses are awarded a fix number of Credits which is either 6 or 4. A student has to earn 132 Credits in three years (44 Credits in one year i.e. 44X3 = 132) to earn the degree of Under-Graduation (UG). For the purpose of credit determination, instruction is divided into three components i.e. lectures, tutorials and practical-work.
- One lecture as well as one tutorial of one hour each in a week is considered as one credit.
  - One practical of two hours in a week is considered as one credit.

### For the Award of Bachelor's Degree in Arts & Commerce only for 2<sup>nd</sup> and 3<sup>rd</sup> Year

Year	Core Courses (6 Credits each)		Elective Courses (6 Credits each)		Ability Enhancement Courses (4 Credits each)	
2 <sup>nd</sup>	Eng- 2 (6)	DSC 1 C (6)	NA	NA	SEC 1 (4)	NA
		DSC 1 D (6)				
	Hindi- 2 (6)	DSC 2 C (6)	NA	NA	SEC 2 (4)	NA
		DSC 2 D (6)				
3 <sup>rd</sup>	NA	NA	DSE 1 A (6)	GE 1 (6)	SEC 3 (4)	NA
			DSE 1 B (6)			
	NA	NA	DSE 2 A (6)	GE 2 (6)	SEC 4 (4)	NA
			DSE 2 B (6)			

### B. Com 2<sup>nd</sup> and 3<sup>rd</sup> Year

#### The Evaluation system of CBCS: (Only for BA/B.Com II & III Year)

- Each paper is of 100 marks.
- The progress of a student in all courses/ papers is evaluated through an external as well as internal system.
- The external system is the usual one- an examination at the end of academic session called End Term Examination (ETE), that is conducted by the Himachal Pradesh University. It is of 70 marks.
- The remaining 30 marks are awarded through an internal evaluation system that is called Continuous and Comprehensive Assessment (CCA).
- The CCA has 04 components- Assignments, Class Attendance, Class Test & a Mid-Term Examination (MTE).
- The Assignment is awarded as well as evaluated by the course teacher. It is of 10 marks.

- The Class Test is also conducted by the course teacher. It is of 05 marks.
- MTE is a formal exam that is conducted by the college authority after the completion of 75% syllabus. It carries 10 marks. Attendance in MTE is compulsory.
- 75% Attendance in a course is compulsory as per HPU regulations. There is a reward of marks if a student attends more than 75% of the total lectures delivered by the course teacher which are awarded in the following pattern:

75% - 80%	80% - 85%	85% - 90%	90% - 95%	Above 95%
1 Mark	2 Marks	3 Marks	4 Marks	5 Marks

5. The minimum passing marks will be 40% in aggregate. However, 35% each in Internal Assessment (IA) and End Term Examination (ETE) will be compulsory. For practical examination, the minimum pass marks shall be 40%, and in case a candidate fails to score 40% in the practical examination, the candidate shall be considered fail in that subject.
6. A candidate failing in either one or two subjects/papers shall be given **compartment** in that subject/paper and s/he shall be eligible for promotion to the next class. S/he will have to clear the compartment in the subject(s) concerned. For this, the candidate shall be awarded two chances, one at the Supplementary stage and the other in the next Annual examination/ ETE. The University shall not award the degree unless the candidate clears the compartment in all papers. It has to be done within five years from the date of admission to his/her course.
7. A candidate failing in three or more subjects/papers shall be treated as **fail**.
8. The successful candidates shall be classified as follows on the combined results of Part I, II and III of the B.A./B.Com. program:  
 First Division : 60% marks or more in the aggregate  
 Second Division : 50% marks but less than 60%  
 Third Division : Less than 50%
9. The students will be required to complete the degree in not less than three years and not more than five years.

### Roll-On Admission to 2<sup>nd</sup> & 3<sup>rd</sup> Year

Students of the 1<sup>st</sup> and the 2<sup>nd</sup> year will be promoted to the next year on **Roll-On basis**. However, he/she will have to fulfil all the formalities laid down by the College authorities, like filling up the admission form and depositing the prescribed fee. Students of **1<sup>st</sup> and 2<sup>nd</sup> Year** who fail in three or more courses shall be treated as failed and will not be promoted to the next class. However, the students who fail in one or two courses shall be placed under compartment and shall be promoted to the next class. However, they will have to qualify the said paper(s) in two more attempts, failing which; they shall be demoted to the previous class.

### Documents Required:

1. Certificate of the latest passed exam.
2. Self-attested photocopy of Registration certificate.
3. A student cannot change DSC-I and DSC-II subjects in second and third year of the graduation degree. A student cannot opt for his/her DSC/DSE subjects as **Generic Elective**. The students can opt for **GE** course from any one of the following courses: (1) Physical Education (2) Economics (3) Music.

## Migration

No migration is allowed unless the student is registered with the H.P. University. Migration from any other College to Govt. Degree College Chail-Koti or vice versa is governed by H.P. University rules and the whole process is now filled online first by the student on RME portal of HPU and then by the present college where the student is studying and finally by the college which the student intends to join. Migrated student needs to deposit the following documents in the target college at the time of admission:

- Lecture attendance statement of the previous college.
- Statement of marks obtained in Mid Term Examination.
- Character certificate from the Principal of the College last attended.

After migration has been sanctioned and notified by the H.P. University, the student must join the college within the time period specified (15 days) by the University. The college first joined is entitled to the college funds for the month in which the University sanctions the migration. The second college is not entitled to the college funds for that month or part thereof.

## Fee Structure

Govt. Charges	B.A.			B.Com.		
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Admission Fee	25	25	25	25	25	25
Tuition fee @Rs. Rs. 50/month <i>(Only from Boys &amp; Non-Himachali girls also)</i>	600	600	600	600	600	600
Continuation Fee	.....	10	10	.....	10	10
University Sports Fund	100	100	100	100	100	100
Youth Welfare Fund	100	100	100	100	100	100
Youth Red Cross Fund	40	40	40	40	40	40
Holiday Home Fund	1	1	1	1	1	1
University Development Fund (others)	500	500	500	500	500	500
University Development Fund (IRDP/BPL)	250	250	250	250	250	250
College Annual/Bi-Annual Charges Library Security (Refundable)	100	.....	.....	100	.....	.....
Mid-Term Test	80	80	80	80	80	80
Magazine Fund	50	50	50	50	50	50
Identity Card	10	10	10	10	10	10
Medical Fund	6	6	6	6	6	6
Student Aid Fund	2	2	2	2	2	2
Amalgamated Fund@25/-month	300	300	300	300	300	300
Sports Fund@20/- month	240	240	240	240	240	240
Building Fund@10/- month	120	120	120	120	120	120
Furniture Repair/Replacement	10	10	10	10	10	10
Campus dev./Beautification	10	10	10	10	10	10
Book Replacement Fund	25	25	25	25	25	25
Rovers&Rangers@5/- month	60	60	60	60	60	60
Cultural Activities Fund	20	20	20	20	20	20
Computer & Internet Facility Fund	20	20	20	20	20	20
NCC Fund	10	10	10	10	10	10
PTA Fund	500	500	500	500	500	500

**Practical Fee:** The practical fee shall be levied on both DSC and SEC subjects @ Rs.15/- per month.

**Tuition Fee:** Exemption of tuition fee will be available to Himachali girls only, subject to production of Bonafide Himachali Certificate duly issued by the competent authority.

### Fee to be deposited on-line:

	B.A.			B.Com.		
	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year	1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
University Registration fee(to be deposited online by 1 <sup>st</sup> year students)	200	-----	-----	200		
Migration fee (who have passed 10+2 from Boards other than HPBSE. (to be deposited online)	200	-----	-----	200		
University Examination Fee(to be deposited online by all the students)	800+100 for each practical	800/100 for each practical	800+100 For each practical	1200	1500	1200

### Consolidated Fee - At a Glance

#### B.A. /B.Com.1<sup>st</sup> Year (Boys & Non-Himachali Girls)

Category	Total Fee	Practical Fee for Music, Phy. Edu. And Commerce	Total Fee with Practical Fee	PTA
General	2429	180	2609	500
IRDP/BPL	2179	180	2359	500

#### B.A./B.Com. 1<sup>st</sup> Year Himachali Girls

Category	Total Fee	Practical Fee for Music, Phy. Edu. And Commerce	Total Fee with Practical Fee	PTA
General	1829	180	2009	500
IRDP/BPL	1579	180	1759	500

#### B.A./ B.Com. 2<sup>nd</sup> Year (Boys & Non-Himachali Girls)

Category	Total Fee	Practical Fee for Music, Phy. Edu.	Practical fee for commerce	Total Fee with Practical Fee	PTA
B.A.2 <sup>nd</sup> Year	2339	180	---	2519	500
B.COM.2 <sup>ND</sup> Year	2339	-----	270	2609	500

#### B.A. / B.Com. 2<sup>nd</sup> Year (Himachali Girls)

Category	Total Fee	Practical Fee for Music, Phy. Education	Practical fee for commerce	Total Fee with Practical Fee	PTA
B.A.2 <sup>nd</sup> Year	1739	180	---	1919	500
B.COM.2 <sup>ND</sup> Year	1739	-----	270	2009	500

#### B.A./B.Com. 3<sup>rd</sup> Year (Boys & Non-Himachali Girls)

Category	Total Fee	Practical Fee for Music	Practical fee for Physical Education	Practical fee for commerce	Total Fee with Practical Fee	PTA
B.A. 3 <sup>rd</sup> Year	2339	180	----	-----	2519 (onlyMusic)	500
B.Com. 3 <sup>rd</sup> Year	2339	----	-----	----	2339	500

#### B.A./B.Com. 3<sup>rd</sup> Year (Himachali Girls)

Category	Total Fee	Practical Fee for Music	Practical fee for Physical Education	Practical fee for commerce	Total Fee with Practical Fee	PTA
B.A. 3 <sup>rd</sup> Year	1739	180	-----	-----	1919 (only Music)	500
B.Com. 3 <sup>rd</sup> Year	1739	-----	-----	-----	1739	500

Note: The above fee and funds are subject to change as per H.P.U./H.P. Govt. instructions.

### Absent and Other Fines:

S.No.	Fee/Fine(s)	In Rupee(s)
1	Absence Fine (per period)	1/-
2	Absence Fine (per practical)	3/-
3	Late Return of Library Books (per day)	1/-
4	Late Payment of dues (per day)	1/-
5	Re-Admission Fee (first time) (On the recommendation of teachers only)	100/-
6	Re-Admission Fee (second time)	200/-
7	Duplicate Identity Card	20/-
8	Absence From House Test	10/- per paper/subject

### Other Penalties

- i. The name of a student shall also be struck off from the college rolls, if s/he remains absent without sanctioned leave for continuous 10 days or more.
- ii. If the name of a student is struck off, s/he must be accompanied by their parent or guardian at the time of re-admission.
- iii. Once the name is struck off, the student must seek readmission within its seven days.
- iv. Every student will have to obtain no-dues certificate from College Library/ N.S.S. / Sports/ Fee Clerk etc. if s/he wants to leave the college.
- v. The library security deposited at the time of first admission will lapse if a student does not apply for refund within one year of leaving the college.

### Discipline & Conduct

The college administration has the mandate to take disciplinary action against students indulging in indiscipline, which may lead to fine, suspension or expulsion. Following acts come within the ambit of indiscipline and misconduct:

- i. Ragging in and around the college campus.
- ii. Damage to college property that includes defacement of walls and damage to furniture.
- iii. Loitering around in the campus, corridors during vacant periods, causing disturbance in teaching.
- iv. Putting up of notice on the College Notice Board without prior permission of the administration.
- v. Use of mobile phones by the students in the college campus is strictly prohibited. The defaulter shall have to pay Rs. 50/- as fine and the mobile shall be confiscated.
- vi. It is expected that no student leaves the college campus before 2 p.m., except when the permission is sought from the concerned authority, for healthy academic atmosphere of the college.

### Best Practices

Promoting Physical Fitness and Mental Well-being

### Objective

Objective is to promote physical fitness and mental well-being through sports activities and programmes on mental health. This approach reflects our institution's commitment to nurture the overall wellness of our students.

## The context

The institution endeavours to provide a comprehensive platform for students to enhance their physical and mental health through a variety of sports activities and training programmes alongside educational integration.

## Practice

There is a diverse range of sports activities available to cater to the varied needs and interests of our student community. Whether a student is interested in team sports like basketball, volleyball, Kabbadi, Cricket or individual activities such as running, yoga, badminton, athletics; there is something for everyone. This diverse selection of programmes allows students to find an activity that resonates with their preferences and abilities, promoting inclusivity and participation among all students. Through collaborative events, team-building activities and student-led initiatives, we encourage students to engage with one another, fostering a sense of belonging.

## Identity Card

- A student without an identity card duly signed by the Principal is deemed an outsider.
- A student is not permitted to replace photograph on the identity card.
- In case the identity card is lost, a duplicate card will be issued only after an FIR is registered with the nearest police station and an original copy of this FIR appended with such request.

## Leave Rules for Students

- i. A student can proceed on leave with the prior permission of the Tutor concerned, obtained on the application form but it must be signed by his/ her parent or guardian.
- ii. Once the leave is sanctioned, a student is required to inform the teachers concerned.
- iii. The Tutor concerned can sanction leave up to 7 days while leave for more than 7 days will be sanctioned by the Principal.
- iv. Leave on account of illness for more than 7 days, must be accompanied by a Medical Certificate/Registration slip.
- v. A student may proceed on any kind of leave but s/he must deposit his/her fee/fines on the appointed day and date. Otherwise his/her admission will stand cancelled. Similarly, s/he is also required to return the Library books on the due date.
- vi. Students, who represent the college in various inter-college games or other competitions, will have to get their leave sanctioned from the Dean & noted by the subject teachers concerned before their departure for the event.
- vii. No leave will be granted during the Mid Term Exam (MTE).
- viii. Leave application duly sanctioned must be dropped in the leave box installed in the college premises.

## Sports

Realising the importance of physical fitness for young boys and girls, the college has taken an initiative to train and prepare the players for participation in inter-college and inter-university sports championships.

## College Magazine

The college publishes its annual magazine '*Buransh*' every year to give wings to creative impulses of students that otherwise remain hidden in the inner recesses of their minds. Students, having a flair for writing, may submit their articles within the specified dates for publication in the magazine.

## Scholarships/ Concessions

The State and Central Governments sponsor various scholarship schemes for students which are regulated by rules detailed on the website <https://nsp.gov.in>. Scholarship amount is paid for ten months to students of 1<sup>st</sup> year, and if the date of admission happens to be after 20<sup>th</sup> of that month, the amount is paid for only nine months. Students themselves are required to apply for scholarship online and then submit a hard copy of the form to the Scholarship Committee of the college along with the requisite documents. The details of the scholarship schemes are as follows:

Sr. No.	Name of the scholarship scheme	Amount	Eligibility	Documents required
1.	Kalpana Chawala Chattaravritti Yojana	18000/- p.a	Only for meritorious girls students of 10+2 board exams	<ul style="list-style-type: none"> <li>Passport size photograph</li> <li>Aadhar card number</li> <li>Himachali Bonafide</li> <li>Previous year result card</li> <li>Latest bank statement.</li> </ul>
2.	Indira Gandhi Chattaravritti Uttkrishit Yojana	10000/-p.a	Top 10 male students from merit list of 10+2 Arts, science and commerce	<ul style="list-style-type: none"> <li>Passport size photograph</li> <li>Aadhar card number</li> <li>Himachali Bonafide</li> <li>Previous year result card</li> <li>Latest bank statement.</li> </ul>
3.	Mahrishi Balmiki Chattaravritti Yojana	9000/-p.a	<ul style="list-style-type: none"> <li>Bonafide Himachali girl student belonging to Balmiki families engaged in unclear occupation</li> <li>Clear pass in lower class examination</li> </ul>	<ul style="list-style-type: none"> <li>Passport size photograph</li> <li>Aadhar card number</li> <li>Himachali Bonafide</li> <li>Previous year result card</li> <li>Latest bank statement.</li> <li>Certificate of parent/ guardian engaged in unclear occupation. (Issued by an officer not below the rank of Tehsildar)</li> </ul>
4.	IRDP Scholarship schemes	1200/-p.a	<ul style="list-style-type: none"> <li>Clear pass in lower class examination</li> <li>Students belonging to IRDP families</li> </ul>	<ul style="list-style-type: none"> <li>Passport size photograph</li> <li>Aadhar card number</li> <li>Himachali Bonafide</li> <li>Previous year result card</li> <li>Latest bank statement</li> <li>IRDP/BPL certificate. (Issued by an officer not below the rank of Panchayat secretary)</li> </ul>
5.	Financial assistance to children of armed forces personnel killed/ disabled during different war/ operations	1200/-p.a	<ul style="list-style-type: none"> <li>Clear pass in lower class examination</li> <li>Children of armed forces personnel killed/ disabled during different war/ operations. In case of disability is below 50%, the children will get half scholarship.</li> </ul>	<ul style="list-style-type: none"> <li>Passport size photograph</li> <li>Aadhar card number</li> <li>Himachali Bonafide</li> <li>Previous year result card</li> <li>Latest bank statement.</li> </ul>

6.	Post-Matric scholarship to SC students	250/-p.m	<ul style="list-style-type: none"> <li>• Clear pass in lower class examination</li> <li>• All SC students whose parents/ guardian annual income is below 2,50,000/ p.a</li> </ul>	<ul style="list-style-type: none"> <li>• Passport size photograph</li> <li>• Aadhar card number</li> <li>• Himachali Bonafide</li> <li>• Previous year result card</li> <li>• Latest bank statement.</li> <li>• SC certificate</li> <li>• Income certificate</li> <li>• Fee slip</li> </ul>
7.	Post-Matric scholarship to ST students	300/-p.m	<ul style="list-style-type: none"> <li>• Clear pass in lower class examination.</li> <li>• All ST students whose parents/ guardian annual income is below 2,50,000/ p.a</li> </ul>	<ul style="list-style-type: none"> <li>• Passport size photograph</li> <li>• Aadhar card number</li> <li>• Himachali Bonafide</li> <li>• Previous year result card</li> <li>• Latest bank statement.</li> <li>• ST certificate</li> <li>• Income certificate</li> <li>• Fee slip</li> </ul>
8.	Post-matric scholarship to OBC students	210/-p.m	<ul style="list-style-type: none"> <li>• Clear pass in lower class examination</li> <li>• All OBC students whose parents/ guardian annual income is below 2,50,000/ p.a</li> </ul>	<ul style="list-style-type: none"> <li>• Passport size photograph</li> <li>• Aadhar card number</li> <li>• Himachali Bonafide</li> <li>• Previous year result card</li> <li>• Latest bank statement.</li> <li>• OBC certificate</li> <li>• Income certificate</li> <li>• Fee slip</li> </ul>
9.	Dr. Ambedkar Post Matric scholarship for economically backward classes	210/-p.m	<ul style="list-style-type: none"> <li>• Clear pass in lower class examination</li> <li>• All students belonging to general category whose income is below 1,00,000/ p.a</li> </ul>	<ul style="list-style-type: none"> <li>• Passport size photograph</li> <li>• Aadhar card number</li> <li>• Himachali Bonafide</li> <li>• Previous year result card</li> <li>• Latest bank statement.</li> <li>• Income certificate</li> <li>• Fee slip</li> </ul>

**Note:** The dates for applying online for the scholarship will be notified on college notice board. Students with 75% attendance and with required pass percentage in the previous class are eligible for award of scholarship.

### Clubs and Societies

With a view of encouraging students to participate in numerous academic, sports, cultural and other extension activities which are of paramount importance for their holistic development, the college has formed various clubs and societies:

1. The Literary Society
2. The Eco. Club
3. The Cultural Society
4. The Road Safety Club
5. The Red Ribbon Club
6. Health & Wellness Club/ Anti-Drug Abuse Club
7. Rangers & Rovers

Each Department has its subject society which initiates & undertakes various activities to prepare the students for HPU Inter-College competitions. They are also encouraged to celebrate occasions of national importance. The activities are:

- i. Seminars
- ii. Workshops
- iii. Group discussions
- iv. Assignments
- v. Paper reading
- vi. Quiz competition
- vii. Field activities, etc.

### Composition of Subject Societies:

- |                    |   |  |
|--------------------|---|--|
| 1. President       | - | Head of the Department                       |
| 2. Secretary       | - | Elected/Nominated student                    |
| 3. Joint Secretary | - | Elected/Nominated student                    |
| 4. Members         | - | All students of particular Society & Subject |

**Note:** Activities of the societies will be organised after 1.30 p.m. On the days of functions all periods will be shortened by 5 minutes. Classes will continue as per the time table. Only the members of the club or society concerned may be exempted from taking class.

### Career Counselling and Placement Cell

Career guidance cell, with the help of subject societies and under the abled guidance of the Principal and committee members, helps the students choose subjects of their choice at the time of admission to first year degree course. It is mandatory for students, especially third year to be members of this cell. They are further guided, as per their interests, regarding different career prospects and job opportunities in the administrative and professional arenas open to them. Clippings of advertisements for different posts/training programmes from various newspapers are also displayed on the notice board for the benefit of students. Efforts are made to invite resource persons from Government Departments such as Horticulture, Tourism, Skill-development Corporation and Animal Husbandry. The students are encouraged to visit official website, <https://www.ncs.gov.in> regularly.

#### Composition:

**Head – Principal**

**Deputy Head – Senior most faculty**

**Member Secretary –**

**Convenor-**

**Member- Faculty**

**Member-Faculty**

### Women's Grievances & Redressal Cell / Internal Complaints Committee

This cell has been constituted to achieve the objective of gender equality by making the girls aware of their rights and duties. Gender disparity manifests itself in various forms and the underlying causes for the discrimination are related to social and economic structure, which is based on informal and formal norms, and practices. The cell frequently organises interactive sessions with students to get an insight into women-specific problems which need to be addressed on priority basis for emancipation of women.

### **Composition of Committee**

Chairperson/ Presiding Officer – Shall be women employed at the senior level at the workplace amongst the employees. Two Members – Shall be amongst the employees preferably committed to the cause of women/ experience in social work/ have legal knowledge.

### **Disaster Management Cell**

Under Disaster Management Act 2005, a Disaster Management Cell has been formed in the college. With the help of Police Personnel and Home Guards, the members of the Cell make sincere efforts to train and produce a team of volunteers to provide assistance to the affected in the event of any natural or a man-made disaster.

### **Red Ribbon club**

A Red Ribbon Club, under the aegis of NSS, is working actively in the College. Any number of students can get registered as volunteers of this club which exclusively aims at launching an exhaustive campaign against AIDS. The club is not only educating and sensitizing college youth but also taking a lead in reaching out to the general public.

### **Extension Activities**

#### **N.S.S**

National Service Scheme volunteers of the college work to promote social welfare activities, social awareness and national integration programs. The unit makes sincere efforts to motivate students to overcome selfishness and be the comrades of the message that the motto of the NSS 'Not me, but you' conveys. The college has a half unit of this organisation.

### **Parent-Teachers' Association (PTA)**

Since both parents and teachers are responsible for the welfare of the students, a Parent-Teachers' Association has been formed in the college since its inception. The main objective of this Association is to foster healthy relationship between the two stakeholders in order to promote their participation in the developmental activities of the college. Their presence and valuable suggestions are eagerly solicited by the college in P.T.A. meetings which are convened on regular intervals. The election to the general body of the P.T.A. is held at the start of academic session every year.

### **Composition of the Committee:-**

President  
Secretary  
Joint Secretary  
Treasurer  
Members

### **Alumni & OSA**

An alumni and OSA is an independent organization that connects graduates of a college with each other and the institution. They help graduates find career opportunities, share their knowledge and experiences, and form new friendships and business relationships. Alumni associations also organize reunions and other events, and promote a sense of community among graduates. An Alumni Association is a development partner for the College, its students, and the community. Alumni relationships are lifelong relationships nurturing mutual support and growth. It provides a variety of benefits and services and maintains connections to their educational institution and fellow graduates.

The Alumni Association aims to bring all the outstanding individuals together on a single platform. It provides a forum to form new friendships and business relationships with people of similar background.

Alumni and OSA of this college was formed in 2023 and all the students passed out from the college are members of this association and whenever college takes any academic or management decision, advice and opinion of OSA is often taken. College OSA contributes to the development and sustainability of higher education ecosystems through industry-institute interactions, mentorship, entrepreneurship networking, research collaborations, community outreach, and financial support.

### Annual Committees for Session 2025-26 Regular Committee

S.No.	Committee	Convener	Members
1	Advisory Committee	Prof. Rajesh Chauhan	Prof. Amrit Singh Mehta Dr. Nisha Kumari Dr. Anupam Verma Dr. Hemant Sharma Mr. Naresh Kumar (Supdt.)
2	IQAC (Internal Quality Assurance Cell)	Prof. Rajesh Chauhan (Co-Ordinator)	Prof. Amrit Singh Mehta Dr. Anupam Verma Dr. Nisha Kumari Dr. Susheel Kumar Prof. Devender Singh
3	Building (Repair & Maintenance) & Land Affairs Committee	Prof. Amrit Singh Mehta	Dr. Susheel Kumar Sh. Naresh Kumar Sharma (Supdt. Grade - II)
4	Building Fund Committee	Prof. Rajesh Chauhan (Coordinator)	Prof. Amrit Singh Mehta Mr. Naresh Sharma (Supdt. Grade-II) PTA President Asst. Engineer, PWD Panchayat Pradhan CSCA President
5	Prospectus Committee	Dr. Anupam Verma	Prof. Devender Singh Dr. Bobija
6	Scholarship Committee	Prof. Rajesh Chauhan	Prof. Harinder Thakur Mr. Y. D. Sharma (Clerk)
7	House Examination Committee	Dr. Nisha Kumari	Dr. Hemant Kumar Sharma Dr. Susheel Kumar Mrs. Neelu (Peon)
8	Time Table Committee	Prof. Rajesh Chauhan	Dr. Susheel Kumar Prof. Harinder Thakur
9	Purchase Committee	Prof. Rajesh Chauhan	Prof. Amrit Singh Mehta Dr. Susheel Kumar Prof. Devender Singh Sh. Naresh Kumar Sharma (Supdt. G.- II)
10	Women Cell	Dr. Nisha Kumari	Dr. Bobija Mrs. Uma Devi Mrs. Neelu
11	Library Committee	Dr. Hemant Kumar	Dr. Susheel Kumar Dr. Bobija Sh. Prem Lal Sharma (Assistant Librarian) Sh. Y.D. Sharma (Clerk)
12.	CSCA Formation & Advisory Committee	Prof. Devender Singh	Dr. Susheel Kumar Dr. Bobija Sh. Prem Lal Sharma (Asstt. Librarian) Sh. Y D Sharma (Clerk)

13	Career Counselling Committee	Prof. Amrit Singh Mehta (Coordinator)	Dr. Hemant Kumar Sharma Dr. Anupam Verma Dr. Susheel Kumar Prof. Harinder Thakur Dr. Bobija Mr. Naresh Kumar (Supdt.)
14	College Magazine Committee	Editor-in-Chief Chronicle Section English Section Planning Section Pahari Section Hindi Section	Dr. Nisha Kumari Dr. Anupam Verma ----- Dr. Susheel Kumar Prof. Devender Singh Dr. Bobija
15	NAAC Committee	Prof. Amrit Singh Mehta	Dr. Hemant Kumar Sharma Dr. Devender Singh
16	Sports Committee	Dr. Hemant Kumar	Dr. Devender Singh Prof. Harinder Thakur
17	Annual Report Writing Committee	Dr. Bobija	
18	Stage Conduct Committee	Dr. Bobija	
19	Refreshment Committee	Dr. Nisha Kumari	Dr. Susheel Kumar Prof. Harinder Thakur Dr. Bobija Sh. Prem Lal Sharma (Asstt. Librarian) Mrs. Uma Devi (Peon) Mrs. Neelu (Peon)
20	Press & Photography Committee	Prof. Devender Singh	Dr. Bobija
21	Youth Festival Committee	Prof. Amrit Singh Mehta	Prof. Devender Singh Dr. Bobija (Group -I) Dr. Nisha Kumari Dr. Hemant Sharma Dr. Susheel Kumar (Group II, III & IV) Prof. Harinder Thakur (Sports)
22	First-Aid Committee	Prof. Harinder Thakur	Dr. Bobija Mr. Y D Sharma (Clerk) Smt. Uma Devi (Peon)
23	Annual Prize Distribution Committee for List Preparation	Prof. Anupam Verma	Prof. Devender Singh (Academics) Dr. Hemant Sharma (Cultural/Co- curricular) Prof. Harinder Thakur (Sports) Mr. Y D Sharma (Clerk)
24	Anti-Ragging Squad/Discipline Committee	Dr. Amrit Singh Mehta	Dr. Hemant Kumar Sharma Dr. Anupam Verma Dr. Devender Singh Dr. Susheel Kumar Prof. Harinder Thakur Sh. Prem Lal Sharma (Asstt. Librarian)
25	Bus-Pass Attestation Committee	Prof. Amrit Singh Mehta	Dr. Nisha Kumari Dr. Anupam Verma Dr. Devender Singh Dr. Susheel Kumar Dr. Hemant Sharma Prof. Harinder Thakur

26	Internal complaints committee/ Sexual Harassment and Grievances Redressal Cell	Dr. Nisha Kumari	Dr. Susheel Dr. Bobija Sh. Prem Lal Sharma (Asstt. Librarian) Mr. Om Prakash (Advocate) All CSCA Members Mrs. Uma Devi Mrs. Neelu
27	Spoken English Tutorial classes	-----	
28	Cell for Differently Abled Persons	Prof. Amrit Singh Mehta	Dr. Susheel Kumar
29	Disaster Management Committee	Dr. Hemant Kumar Sharma	Dr. Susheel Kumar Prof. Bobija
30	Hygiene & Cleanliness Monitoring Committee	Mr. Naresh Kumar	Mr. Y D Sharma (Clerk) Smt. Neelu
31	Water Conservation Committee	Dr. Susheel Kumar	Mr. Naresh Kumar Mr. Y D Sharma Mrs. Neelu
32	Waste Disposal Committee	Prof. Amrit Kumar Mehta	Prof. Devender Singh
33	Energy Conservation Committee	Dr. Susheel Kumar	Prof. Harinder Thakur Dr. Bobija
34	Website Design/Maintenance	Dr. Anupam Verma	Dr. Susheel Kumar Prof. Devender Singh
35	Students' Grievances cell	Dr. Hemant Kumar Sharma	Prof. Amrit Singh Mehta Dr. Susheel Kumar Prof. Harinder Thakur Dr. Bobija
36	Remedial Classes	Prof. Rajesh Chauhan	All Teachers
37	Canteen Committee	Prof. Amrit Kumar Mehta	Dr. Susheel Kumar Prof. Harinder Thakur

### Administrative Posts

S.N	Post	Convener	Members
1	NAAC Co-Ordinator	Dr. Anupam Verma	
2	Bursar	Prof. Rajesh Chauhan	
3	NEP 2020 Coordinator	Prof. Amrit Singh Mehta	Dr. Anupam Verma
4	RUSA Coordinator	Dr. Nisha	
5	RTI Cell	Prof. Devender Singh	Sh. Naresh Kumar (Office Suptd.)
6	AISHE Cell (Nodal Officer)	Dr. Anupam Verma	
7	NSS Programme Officer	Dr. Susheel Kumar	
8	Women Cell	Dr. Nisha Kumari	Dr. Bobija
9	Rangers & Rovers	Prof. Harinder Thakur	Dr. Bobija
10	SWAYAM plus Portal Co-Ordinator	Dr. Bobija	

### Societies

S.N.	Society/ Club	Convener	Members
1	Road Safety Club	Prof. Devender Singh	
2	Anti-Drug Abuse Club/Health & Wellness Club/ Happiness Club	Dr. Hemant Kumar Sharma	Dr. Susheel Kumar Prof. Harinder Thakur
3	Red-Ribbon Club	Dr. Bobija	Prof. Harinder Thakur
4	Literary Society	Dr. Bobija	
5	Eco-Club/ Campus Beautification	Dr. Nisha Kumari	Dr. Hemant Sharma Dr. Bobija Mrs. Neelu
6	Alumni Association	Prof. Amrit Singh Mehta	Dr. Nisha Kumari Dr. Bobija Mr. Y. D. Sharma

## Subject Wise Courses for BA II

Subject	Course Code	Course Title	Course Type
<b>English</b>	ENG-CE-201	English-2 (Core)	Compulsory
	ENG-DSC-202	British Literature (Play and Novel)	DSC-1C
	ENG-DSC-203	Literary Cross Currents	DSC-1D
	ENG-AEEC/ SEC-204	Creative Writing, Book and Media Reviews	AEEC/SEC-1
	ENG-AEEC/ SEC-205	Translation Studies and Principles of Translation	AEEC/SEC-2
<b>Hindi</b>	HIND 201	अनिवार्य हिन्दी रचना पुँज आधुनिक हिन्दी कविता हिन्दी गद्य साहित्य कार्यालयी हिन्दी अथवा हिन्दी भाषा शिक्षण	Core DSC-1C DSC-1D
	HIND 202		
	HIND 203		
	HIND 204		
	HIND 205		
HIND 206	अनुवाद विज्ञान अथवा	SEC-1	
HIND 207	सभाषण कला		
<b>History</b>	HIST 203	History of India c.1206-1707CE	DSC-1C
	HIST 204	History of India c.1707-1950 CE	DSC-1D
	HIST 213	Historical Tourism	SEC-1
	HIST 215	An Introduction to Archaeology	SEC-2
<b>Economics</b>	ECONA 201	Principles of Macro Economics - I	DSC-1C
	ECONA 202	Principles of Macro Economics - II	DSC-1D
	ECONA 203	Statistical Methods – I <b>OR</b>	SEC-1
	ECONA 204	Economics of Rural Development	SEC-2
	ECONA 205	Statistical Methods – II <b>OR</b>	SEC-3
	ECONA 206	Demography Economics	SEC-4
<b>Political Science</b>	POLS 201	Comparative Government and Politics	DSC-1C
	POLS 202	Introduction to International Relations	DSC-1D
	POLS 203	Legislative Support	SEC-1
	POLS 204	Public Opinion and Survey Research	SEC-2
<b>Sociology</b>	SOCL 201	Sociological Theories	DSC-1C
	SOCL 202	Methods of Sociological Inquiry	DSC-2C
	SOCL 203	Technique of Social Research	SEC-1
	SOCL 204	Sociology of Environment	SEC-2
<b>Music(I)</b>	MUSA 201TH	Ancient Granthas and contribution of Musicologists	DSC-1C
	MUSA 202PR	Practical (Stage Performance)	DSC-2C
	MUSA 203TH	Medieval Granthas and contribution of Musicians and Musicologists	DSC-1D
	MUSA 204PR	Practical (Viva Voce)	DSC-2D
	MUSA 205PR	Value based & Practical oriented course for Hindustani Music (V/I) Presentation & Documentation-I	SEC-1
MUSA 206PR	Value based & Practical oriented course for Hindustani Music (V/I) Presentation & Documentation-II	SEC-2	
<b>Maths</b>	MATH-201TH	Real Analysis	DSC-1
	MATH-202TH	Algebra	DSC-2
	MATH-309TH	Integral Calculus	SEC-1
	MATH-310TH	Vector Calculus	SEC-2
<b>Physical Education</b>	PED-201TH	Anatomy and Physiology	DSC-1C
	PED-201PR		
	(Athletic and Games-III)		
	PED-202TH		
PED-202PR	Sports Psychology	DSC-1D	

### Subject Wise Courses for BA III

Subject	Course Code	Course Title	Course Type
<b>English</b>	ENG AEEC/SEC 301	Technical Writing	SEC 3
	ENG AEEC/SEC 302	Business Communication	SEC 4
	ENG DSE 303	Soft Skills	DSE 1A
	ENG DSE 304	Academic Writing and Composition	DSE 1B
	ENG GE 305	Literature from Himachal	GE-1
	ENG GE 306	Contemporary India: Women and Empowerment	GE-2
<b>Hindi</b>	HIND 301	रंग आलेख एवं रंगमंच	SEC 3
	HIND 302	भाषा कंप्यूटिंग	SEC 3
	HIND 303	चलचित्र लेखन	SEC 4
	HIND 304	समाचार संकलन और लेखन	SEC 4
	HIND 305	लोक साहित्य	DSE-1A
	HIND 306	छायावादोत्तर हिन्दी कविता	DSE-1B
	HIND 307	आधुनिक भारतीय इतिहास	GE-1
	HIND 308	श्रीजनतमक लेखन के विविध क्षेत्र	GE-2
<b>History</b>	HIST(A) 305	Modern and contemporary World History (1871 - 1919) -I	DSE-1A
	HIST (A) 307	Modern and contemporary World History (1919 - 1992) -II	DSE -1B
	HIST (A) 317	Indian History and Culture	SEC – 3
	HIST (A) 319	Introduction to Indian Art	SEC – 4
<b>Economics</b>	ECONA 301	(One of the following)	DSE 1
	ECONA 302	Indian Economy	
	ECONA 303	Economic History of India 1857-1947	
	ECONA 304	Economy of Himachal Pradesh	
	ECONA 305	Basic Econometrics	DSE II
	ECONA 306	(One of the following)	
	ECONA 307	Development Economics	
	ECONA 308	International Economics	
	ECONA 309	Mathematical Economics	SEC III
	ECONA 310	Economic Systems	
	ECONA 311	(One of the following)	SEC IV
	ECONA 312	Research Methodology	
	ECONA 313	Public Finance	GE 1
	ECONA 314	(One of the following)	
<b>Political Science</b>	POLS 301	Themes in Comparative Political Theory	DSE 1A
	POLS 302	Democracy and Governance	DSE 2B
	POLS 303	Democratic Awareness through Legal Literacy	SEC 3
	POLS 304	Conflicts and Peace Building	SEC 4
	<b>Sociology</b>	SOCL-A301	Social Demography
SOCL-A302		Theory and Practice of Development	SEC- 4
SOCL-A 304		Marriage family and Kinship	DSE- 1A
SOCL-A 305		Social Stratification	DSE 2A
SOCL-A307		Polity and society in India	GE -01
SOCL-A308		Economy and Society	GE-02
<b>Music(I)</b>	MUSA 301PR	Value based & Practical oriented course for Hindustani Music (V/I) Presentation & Documentation-III	SEC-III
	MUSA 302PR	Value based & Practical oriented course for Hindustani Music (V/I) Presentation & Documentation-III	SEC-IV
	MUSA 303TH	Theory of Indian Music and study of Ancient	DSE- 1A

	MUSA 304PR MUSA 305TH	Granth as & Ragas (V/I) Practical vocal /Inst. Hindustani Music Theory of Indians Music and Gharana Tradition (vocal /Inst.)	DSE-2A DSE-1B
	MUSA 306PR MUSA 307 TH MUSA 308 PR	Practical vocal /Inst. Hindustani Music Vocal/ Inst. Theory of Indian Music Practical (vocal /Inst.)	DSE-2B GE- I GE-2
<b>Maths</b>	MATH301TH MATH304TH MATH313TH MATH317TH	Matrices Numerical Methods Probability and Statistics Transportation and Game Theory	DSE DSE SEC SEC
<b>Physical Education</b>	PED-305TH PED-306TH PED-307TH  PED-308TH PED-309TH PED-310TH	Recreation Kinesiology and Biomechanics Methods o0f Training in Physical Education Officiating and Coaching Health Education Yoga	DSE DSE DSE  DSE GE-1 GE-2

### Courses Offered to Commerce students in 2<sup>nd</sup> and 3<sup>rd</sup> year:

	Course code	Title of the course	Course Type
<b>B.com 2<sup>nd</sup> Year</b>	BC 2.1	COMPANY LAW	CORE COURSE-7
	BC 2.2	INCOME TAX LAW AND PRACTICE	CORE COURSE-8
		ENGLISH-II	CORE COURSE-9
	BC 2.3	COMPUTER APPLICATIONS IN BUSINESS	SEC-1
		HINDI-II	CORE COURSE-10
	BC 2.4	CORPORATE ACCOUNTING	CORE COURSE-11
	BC 2.5	COST ACCOUNTING	CORE COURSE-12
	BC 2.6	E-COMMERCE	SEC-2
	Course code	Title of the course	Course Type
<b>B.com 3<sup>rd</sup> Year</b>	BC 3.1 (a)	HUMAN RESOURCE MANAGEMENT	DSE-1
	BC 3.2 (a)	CORPORATE GOVERNANCE AND AUDITING	DSE-2
	BC 3.3	ENTREPRENEURSHIP	SEC-3
	ECONA-313	ECONOMY OF HIMACHAL PRADESH	GE-1
	BC 3.5 (c)	MANAGEMENT ACCOUNTING	DSE-3
	BC 3.6 (a)	INTERNATIONAL BUSINESS	DSE-4
	BC 3.7	PERSONAL SELLING AND SALESMANSHIP	SEC-4
	ECONA-314	INDIAN ECONOMY	GE-2

### Ragging- A Punishable Offence

Prohibition of Ragging Under H.P. Educational Institutions (Prohibition of Ragging) Act, 2009 defines 'Ragging' as doing any act, by disorderly conduct, to a student of an educational institution, which causes or is likely to cause physical or psychological harm or raising apprehension or fear or shame or embarrassment to the student. Such disorderly conduct includes, teasing or abusing or playing practical jokes on or causing hurt to such students or asking a student to do any act or perform something which such student, will not be willing to do in the ordinary course.

A student who commits the offence of ragging shall be punishable with imprisonment for a term which may extend to three years or shall also be liable to a fine which may extend to Rs. 50,000/- or both.

If a student is convicted of the charges of committing, abetting, participating or propagating ragging, s/he shall be dismissed from the college and such student will not get admission in other colleges for a period of three years from the date of her/ his dismissal from the college.

### Anti-Ragging Squad/ Monitoring Cell

An Anti-Ragging Squad/ Monitoring Cell, with Principal as the Chairperson, is formed to sensitize students about the menace of ragging which has tarnished the name of many reputed institutions by affecting lives of new entrants. Following measures are taken to ensure safe environs for the seekers of higher education:

- i. Putting up of notices for making students aware of the consequences of indulging in any form of ragging.
- ii. Displaying of names and phone numbers of members of anti-ragging squad at vital points of the college.
- iii. Regular counselling sessions for students by members of the Anti-ragging committee/ squad.
- iv. At the time of admission, an undertaking is sought from the parents barring their ward(s) from indulging in ragging and any other illegal activity failing which strict disciplinary action will be initiated by the college administration.

**Anti Ragging Squad**  
**Dr. Deepshikha Bhardwaj**  
94186-73984

Name of Staff Members	Contact Number
Prof. Rajesh Chauhan	94186-85117
Prof. Amrit Singh Mehta	86288-72016
Dr. Hemant Sharma	94183-24944
Dr. Anupam Verma	70189-22301
Dr. Nisha Kumari	94592-27533
Dr. Susheel Kumar	88945-78569
Prof. Devender Singh	98161-61560
Prof. Harinder Thakur	98167-69483
Dr. Bobija Sharma	62390-07461



**Dr. Deepshikha**  
Principal



**Prof. Rajesh Chauhan**  
(Associate Prof. Mathematics)



**Prof. Amrit Mehta**  
(Asstt. Prof. Sociology)



**Dr. Nisha**  
( Asstt. Prof. History )



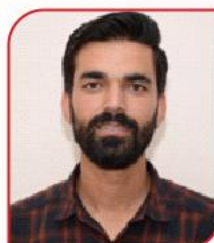
**Dr. Bobija**  
( Asstt. Prof. Hindi )



**Dr. Hemant Sharma**  
( Asstt. Prof. Music )



**Prof. Devender Singh**  
( Asstt. Prof. Political Science )



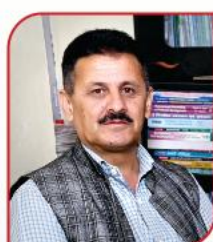
**Dr. Anupam Verma**  
( Asstt. Prof. Commerce )



**Dr. Susheel Kumar Mehta**  
( Asstt. Prof. Economics )



**Prof. Harinder Thakur**  
Assistant Professor,  
Physical Education



**Sh. Prem Sharma**  
Assistant Librarian



**Sh. Naresh Sharma**  
Superintendent Grade-II



**Smt. Neelu**  
Peon



**Uma Devi**  
Peon

### **Admission Form Checklist & Procedure**

- All admissions are conducted online at [gdcchailkoti.edu.in](http://gdcchailkoti.edu.in). Download the prospectus (Rs. 80) and read all rules carefully before applying according to the schedule.
- Ensure that your name and your father's name are spelled exactly as they appear on your Matriculation certificate.
- Review the available subject combinations carefully and consult the admission committee if you need any guidance.
- Returning students must fill in their existing registration number clearly and legibly.
- Second and third-year students must apply for roll-on admissions by uploading a scanned copy of their College ID, Admit Card, or last exam certificate.
- First-year students must present their original documents to the admission committee for in-person verification after their online form and fee are accepted.
- Secure an admission recommendation from the relevant committee, followed by final approval from the Principal.
- All students should pay their fees online only after their application is approved by the admission committee.
- For any queries, please contact the admission guidance committee using the phone numbers provided on the website.

## **Annual Schedule for Session 2026-27**

Summer Vacations	18.06.2026 to 11.07.2026 (25 days)
Admission Schedule	01.06. 2026 to 19.06.2026
Principal's Address to the students	03.07.2026
PTA General House	15.09.2026
CSCA Election & Oath Taking Ceremony	To be notified by HPU
Annual Athletic Meet	25-11-2026
Teacher Day	05-09-2026
Hindi Diwas	14-09-2026
Literary Society	In the month of October
Diwali Break	06.11.2026 to 10.11.2026 (5 days)
Red Ribbon Club	1-12-2026
NSS Annual Special Camp	December 2026
Winter Vacations	01.01.2027 to 04.02.2027 (35 days)
Annual Prize Distribution Function	February 2026
Examination & Evaluation Work	01.04.2027 to 14.05.2027 (44 days)

*Note: All dates are tentative subject to change.*

### **Disclaimer**

The Prospectus is for the purpose is information only. Although, every effort has been made to provide reliable and accurate information, yet the college administration cannot be held morally and legally responsible for any error/ discrepancy at any stage of compilation and printing. Various contents are subject to change as per the notifications and guidelines of HPU and Department of Higher Education, Govt. of Himachal Pradesh. The final authority of interpretation and judgment rests with the Principal and the college Advisory Committee.

**₹80**

**For More Information Contact:**

**GDC Chail-Koti, District Shimla, HP- 171012**

**Phone: 0177- 2922500**

**Email: principalgdc2014@gmail.com, gdcchailkoti-shi@hp.gov.in**

### **Ragging- A Punishable Offence**

Prohibition of Ragging Under H.P. Educational Institutions (Prohibition of Ragging) Act, 2009